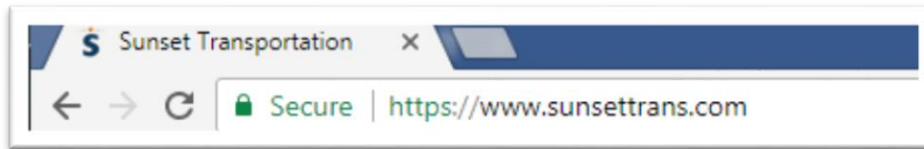


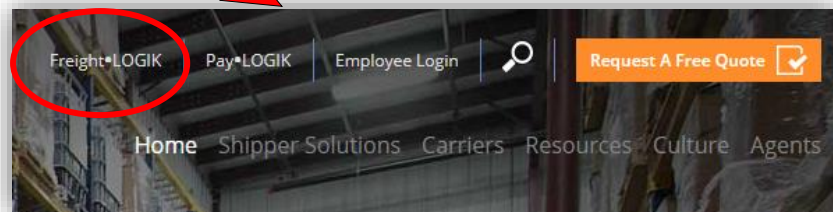
# How to: Register for Freight•LOGIK for Factoring Companies



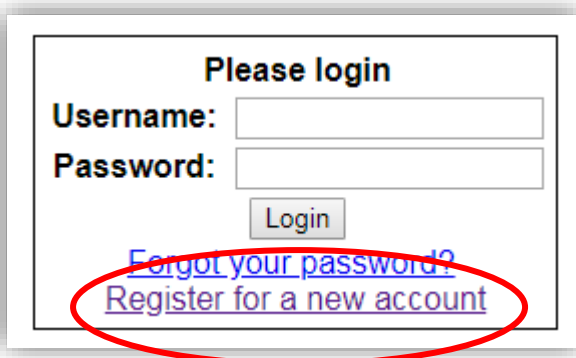
Step #1: To register for a Freight•LOGIK login, please visit [www.sunsettrans.com](http://www.sunsettrans.com):



Step #2: Once there, point your attention to the top right side of the screen and select [Freight•LOGIK](#):



Step #3: Select [Register for a new account](#) on the right side of the page:



**Step #4:** Fill out the form with all relevant information. A Sunset representative will then be in touch to confirm your account is active.

### New User Registration - Step 1

Please complete all fields and click Register.

|                           |  |
|---------------------------|--|
| <b>Username:</b>          | <input type="text" value="SunsetFinancial"/>                     |
| <b>Password:</b>          | <input type="password" value="....."/>                           |
| <b>Re-enter password:</b> | <input type="password" value="....."/>                           |
| <b>User type:</b>         | <input type="text" value="Factoring Company"/>                   |
| <b>Company name:</b>      | <input type="text" value="Sunset Financial"/>                    |
| <b>Contact name:</b>      | <input type="text" value="John Sutton"/>                         |
| <b>Contact phone:</b>     | <input type="text" value="555-555-5555"/>                        |
| <b>Contact email:</b>     | <input type="text" value="freightlogiksupport@sunsettrans.com"/> |

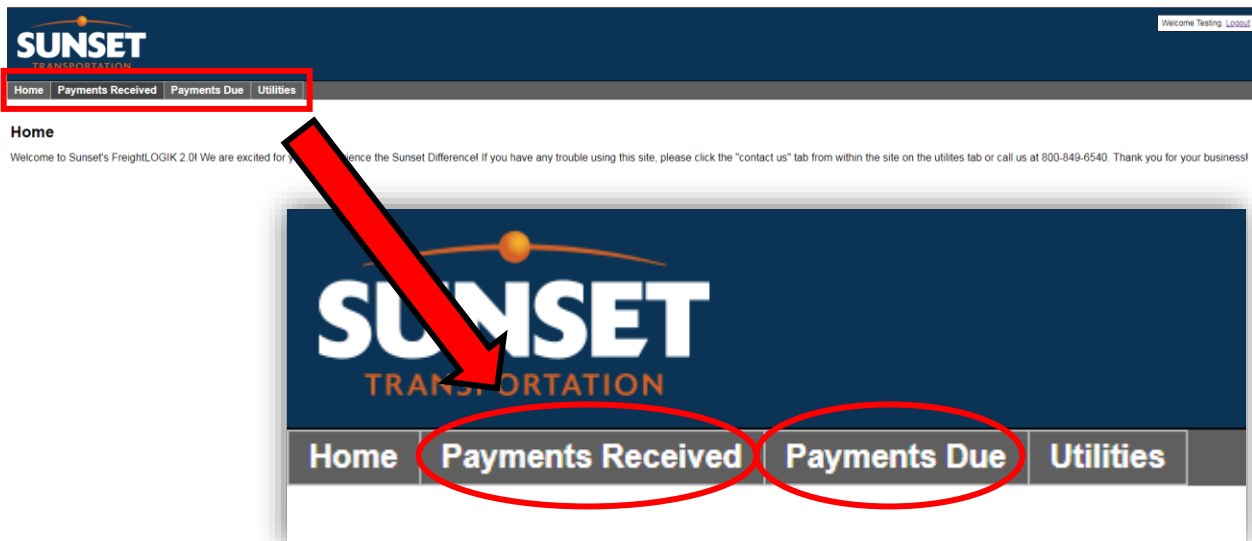
**Step #5:** Once active, you can log in through the box where you selected [Register for a new account](#). Note the username and password are case-sensitive:

### Please login

|                  |  |
|------------------|--|
| <b>Username:</b> | <input type="text" value="SunsetFinancial"/> |
| <b>Password:</b> | <input type="password" value="....."/>       |

[Forgot your password?](#)  
[Register for a new account](#)

**Step #6:** Once in the module, you'll have access to the 'Payments Received' and 'Payments Due' in the top left:



Each tab will provide you with specific information regarding the carriers you factor for within the date range you've established. The Payments Received function will show you load-by-load payment information including check number, the check date and the total amount paid:

| Email             |          | Search days | 90           | Search     |           |            |              |
|-------------------|----------|-------------|--------------|------------|-----------|------------|--------------|
| Payments Received |          |             |              |            |           |            |              |
| Order             | Carrier  | Carrier In  | Invoice Date | Paid Date  | Check #   | Check Date | Check Amount |
| 4470389           | DEBO INC | 63          | 01/24/2018   | 02/15/2018 | 1234XXXXX | 02/15/2018 | \$XX.XX      |

The Payments Due function will provide you with a load by load confirmation of the amount to be paid, along with an estimated date for payment called "OK to Pay Date":

| Payments Due |                |               |              |                  |               |         |                |
|--------------|----------------|---------------|--------------|------------------|---------------|---------|----------------|
| Order        | Carrier        | Carrier Inv # | Invoice Date | Gross Carrier Pa | Other Pay/Ded | Net Pay | OK to Pay Date |
| 4495159      | AZIM TRANS INC | 9255          | 03/30/2018   | \$XX.XX          | 0             | \$XX.XX | 04/27/2018     |

**Step #7 (Optional):** To inquire further about a load, whether it has already been paid or is to be paid, feel free to left-click the load to highlight it and select the email option. This will automatically open a message to send to Sunset's Payables team to help you get an answer to your inquiry as fast as possible:

| Email             |          | Search days | 90           | Search     |           |            |              |
|-------------------|----------|-------------|--------------|------------|-----------|------------|--------------|
| Payments Received |          |             |              |            |           |            |              |
| Order             | Carrier  | Carrier In  | Invoice Date | Paid Date  | Check #   | Check Date | Check Amount |
| 4470389           | DEBO INC | 63          | 01/24/2018   | 02/15/2018 | 1234XXXXX | 02/15/2018 | \$XX.XX      |



SUNSET FINANCIAL, Order #: 4470389, Carrier invoice #: 63 - Message (HTML)

File Message Insert Options Format Text Review Help Tell me what you want to do

Clipboard Basic Text Names Include Tags Add-ins Customer Manager

To...

Cc...

Bcc...

Subject SUNSET FINANCIAL, Order #: 4470389, Carrier invoice #: 63

SUNSET FINANCIAL  
 Order #: 4470389  
 Carrier invoice #: 63  
 Carrier name: DEBO INC  
 Ship city: WINSTON SALEM, NC  
 Destination city: PLANT CITY, FL

Can you please advise if you need a hard copy of the BOL for this load?